



# WINE & SPIRITS WHOLESALERS OF AMERICA 2017 WOMEN'S LEADERSHIP COUNCIL CONFERENCE

SEPTEMBER 14-15, 2017 | SOFITEL WASHINGTON DC LAFAYETTE SQUARE  
806 15TH STREET NW, WASHINGTON, DC 20005

## REGISTRATION FORM

### RETURN THIS COMPLETED FORM:

**BY MAIL TO:** WSWA  
Attn: Ryann Squier  
805 15th Street, NW, Suite 430  
Washington, DC 20005

**BY FAX TO:** (202) 371-9136

**BY EMAIL TO:** Ryann@wswa.org

## QUESTIONS?

### REGISTRATION AND HOUSING

**CONTACT:** Ryann Squier  
**CALL:** (202) 243-7508  
**EMAIL:** Ryann@wswa.org

### SCHEDULE AND GENERAL

**CONTACT:** Kari Langerman  
**CALL:** (202) 243-7516  
**EMAIL:** Kari@wswa.org

This form is interactive. Please type directly on the form or print clearly. The meeting registration **DEADLINE IS MONDAY, AUGUST 14, 2017.** Please read the cancellation and refund information section on the following page.

## WHOLESALE CONTACT INFORMATION

The WLC Conference is for WSWA Member Wholesalers only.  
**Please see the Schedule of Events for program details.**

NAME _____	TITLE _____
COMPANY _____	WORK PHONE NUMBER _____
ADDRESS _____	CITY/STATE/ZIP _____
CELL PHONE NUMBER _____	EMAIL ADDRESS _____

## STEP 1: REGISTRATION

Registration fees must be paid upon submission of the registration form. Registration fees include all WSWA scheduled events and meals, but do not include hotel.

### REGISTRATION FEE

REGISTRANT: \$350

### REGISTRATION PAYMENT *(must accompany this form)*

- A CHECK IN THE AMOUNT OF \$ \_\_\_\_\_ PAYABLE TO WSWA IS ENCLOSED.
- WSWA IS AUTHORIZED TO CHARGE \$ \_\_\_\_\_ TO MY
- VISA    MASTERCARD    AMERICAN EXPRESS    DISCOVER

CREDIT CARD # \_\_\_\_\_ EXPIRATION DATE \_\_\_\_\_

CARDHOLDERS NAME \_\_\_\_\_

SIGNATURE \_\_\_\_\_

### SPECIAL REQUESTS

PLEASE LIST ANY FOOD ALLERGIES AND/OR RESTRICTIONS:  
\_\_\_\_\_

## STEP 2: HOTEL ROOM RESERVATION

Room reservations must be made through WSWA no later than **Monday, August 14, 2017.**

I will not require a hotel room at the Sofitel Washington DC.

### ROOM RATE

**DELUXE ROOM: \$369** per night *(plus 14.5% tax = \$422.51)*  
*Please contact Kari Langerman at kari@wswa.org, if you are interested in reserving a suite.*

### BED PREFERENCE

KING\*                       DOUBLE/DOUBLE\*  
*\*Room rates are the same for single or double occupancy.  
All rooms are non-smoking.*

ARRIVAL DAY AND DATE \_\_\_\_\_ DEPARTURE DAY AND DATE \_\_\_\_\_

### HOTEL ROOM DEPOSIT\*\*

**\*\*The WSWA registration fee(s) and first night's room deposit will appear on your credit card statement as ONE lump sum charge from WSWA.**

- WSWA is authorized to charge the first night's room deposit of \$422.51 to the credit card provided under STEP 1, Registration.
- I have included \$422.51 in my check to WSWA for the first night's room deposit at the Sofitel Washington DC.

**NOTE:** The hotel room deposit is equal to one night's stay and is required to guarantee your hotel reservation.



# WINE & SPIRITS WHOLESALERS OF AMERICA 2017 WOMEN'S LEADERSHIP COUNCIL CONFERENCE

SEPTEMBER 14-15, 2017 | SOFITEL WASHINGTON DC LAFAYETTE SQUARE  
806 15TH STREET NW, WASHINGTON, DC 20005

## REGISTRATION FORM

### REGISTRATION CANCELLATION & REFUND INFORMATION

- All requests to cancel or substitute registrants must be made in writing to WSWA Meetings and Conventions Department and should be emailed to [registrations@swa.org](mailto:registrations@swa.org).
- Substitution of registrants will be made at no charge.
- A 100% refund, less a \$50 processing fee will be made if cancellation is received prior to July 13, 2017.
- A 50% refund will be made on registration cancellations received between July 14, 2017 and August 14, 2017.
- All registration fees will be forfeited for cancellations received after August 14, 2017.
- All refunds will be processed within 5 business days of receipt of cancellation notification.
- Refunds will be made in the original form of payment.

### HOUSING POLICIES

- All room reservations, cancellations or changes must be made in writing to WSWA Meetings & Conventions Department and should be emailed to [registrations@swa.org](mailto:registrations@swa.org). Please do not contact the hotel, as they will not process such requests.
- All cancelled room reservations must be made 72 hours prior to scheduled arrival date for a full refund of the first night's room deposit.

## QUESTIONS?

### REGISTRATION AND HOUSING

**CONTACT:** Ryann Squier  
**CALL:** (202) 243-7508  
**EMAIL:** [Ryann@swa.org](mailto:Ryann@swa.org)

### SCHEDULE AND GENERAL

**CONTACT:** Kari Langerman  
**CALL:** (202) 243-7516  
**EMAIL:** [Kari@swa.org](mailto:Kari@swa.org)